



# Manage Operational Plans

## NDA TRAINING TASMANIA

RTO Provider : 60034

**Course Cost** - \$395

**Duration** – 1 Day

### Locations

- Hobart
- Launceston
- Ulverstone

### Course Dates

Course dates can be found on the training calendar on the NDA website. If you can't find a suitable date, email: [bookings@nda.com.au](mailto:bookings@nda.com.au)

### Private Training

This training can be delivered as a private course for your organisation and can be customised for your needs. The training can be delivered either on-site or at NDA premises.

Please contact us for further information and to be provided with a quote.

### More Information

Phone: 03 6334 4910

Email: [bookings@nda.com.au](mailto:bookings@nda.com.au)

Web: [www.nda.com.au](http://www.nda.com.au)

BOOK

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### Unit Code/s\*:

BSBOPS502 - Manage business operational plans

### Course Objectives

This course teaches the skills and knowledge required to develop and monitor the implementation of operational plans to support efficient and effective workplace practices and organisational productivity and profitability.

It applies to individuals who manage the work of others and operate within the parameters of a broader strategic and/or business plans.

### Learning Outcomes

#### Establish operational plan

- Research, analyse and document resource requirements
- Develop operational plan
- Develop contingencies for operational plan
- Explain plan to relevant work teams

#### Manage resource acquisition

- Confirm that employees are recruited and inducted according to the management policies, practices and procedures
- Confirm that physical resources and services are acquired
- Identify and incorporate requirements for intellectual property rights and responsibilities related to acquisition of resources

#### Monitor and review operational performance

- Assess progress of operational plan in achieving profit and productivity plans and targets
- Identify areas of under-performance, recommend solutions and rectify the situation
- Plan and implement relevant processes for ongoing monitoring and confirm that support is provided for individuals and teams
- Negotiate recommendations for variations to operational plans and gain approval from designated persons

### Optional Assessment - \$195 per unit

This course is part of a nationally recognised training program. Participants who successfully complete the optional assessment component of this course will receive a Statement of Attainment for the unit of competency aligned to the training course.

Exercises and activities completed during the course will be used as evidence towards unit competency.

Participants who choose not to be assessed will receive a Certificate of Attendance.